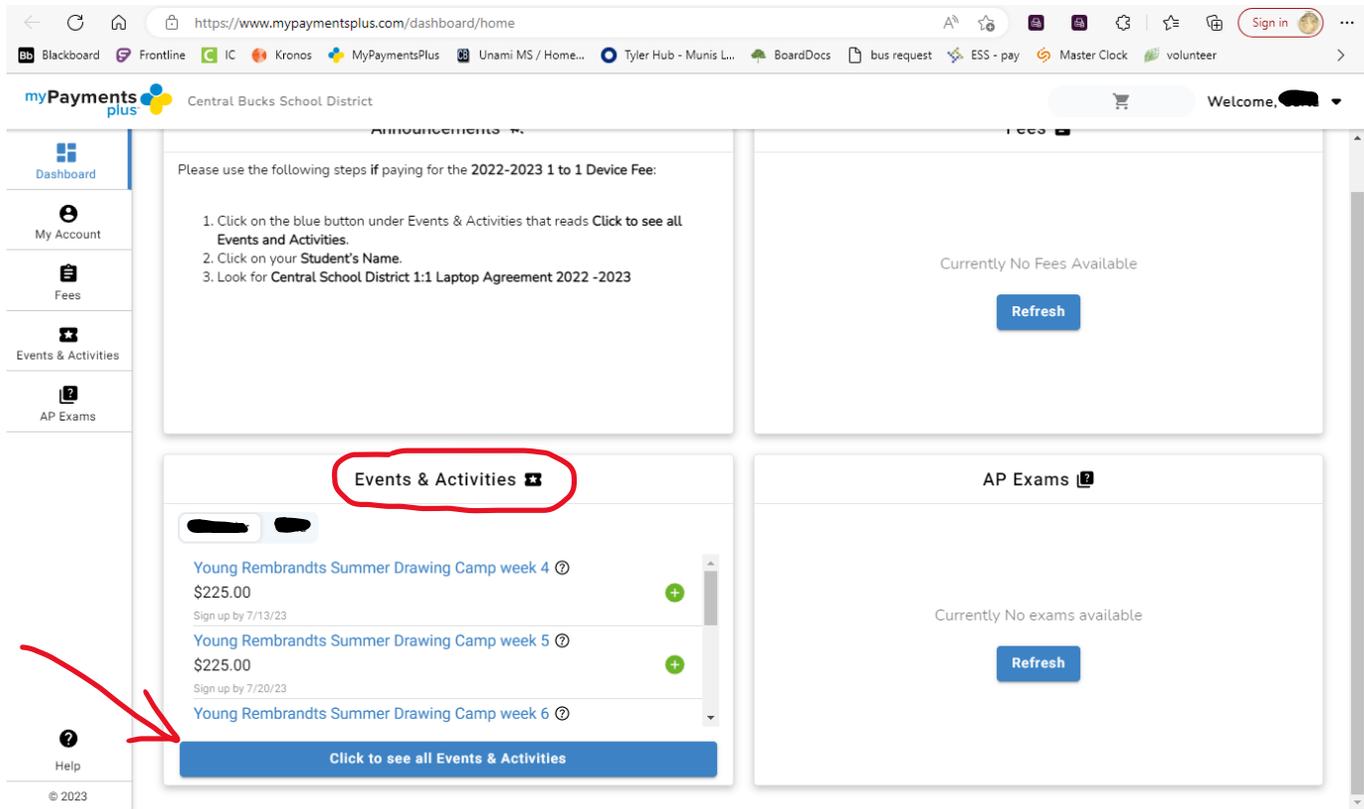
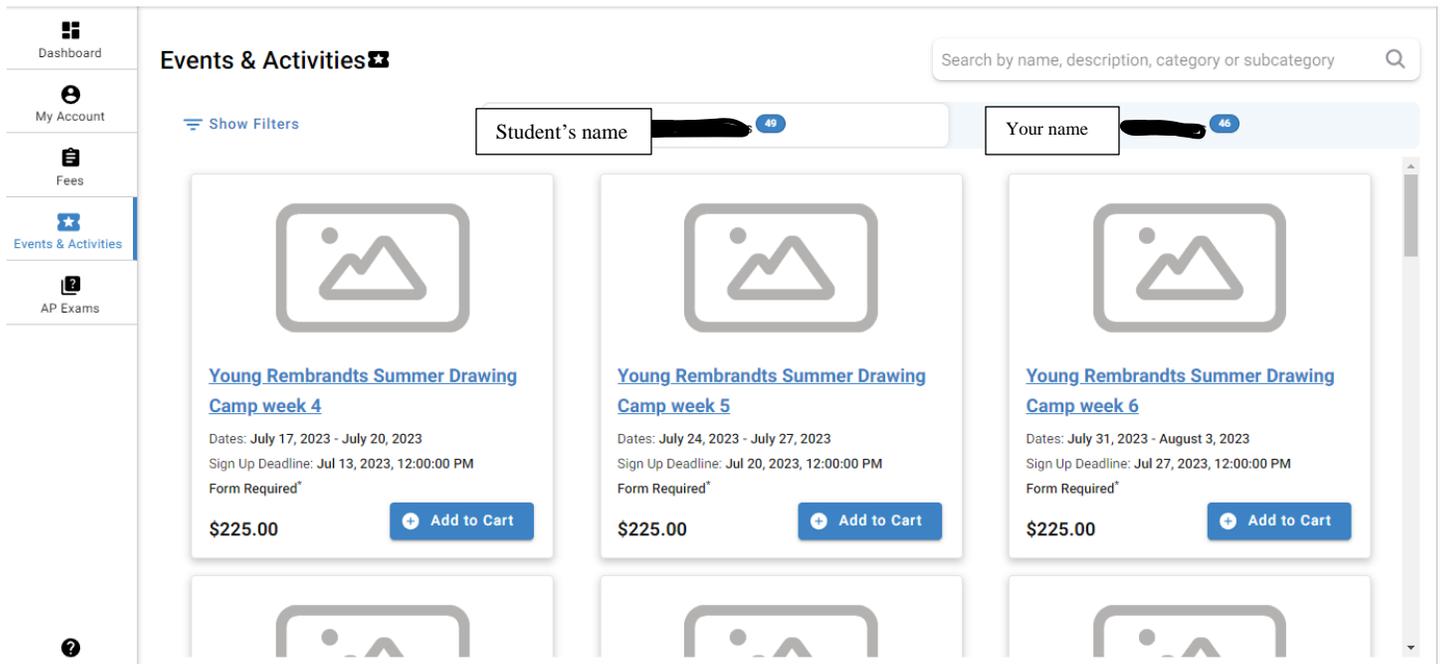


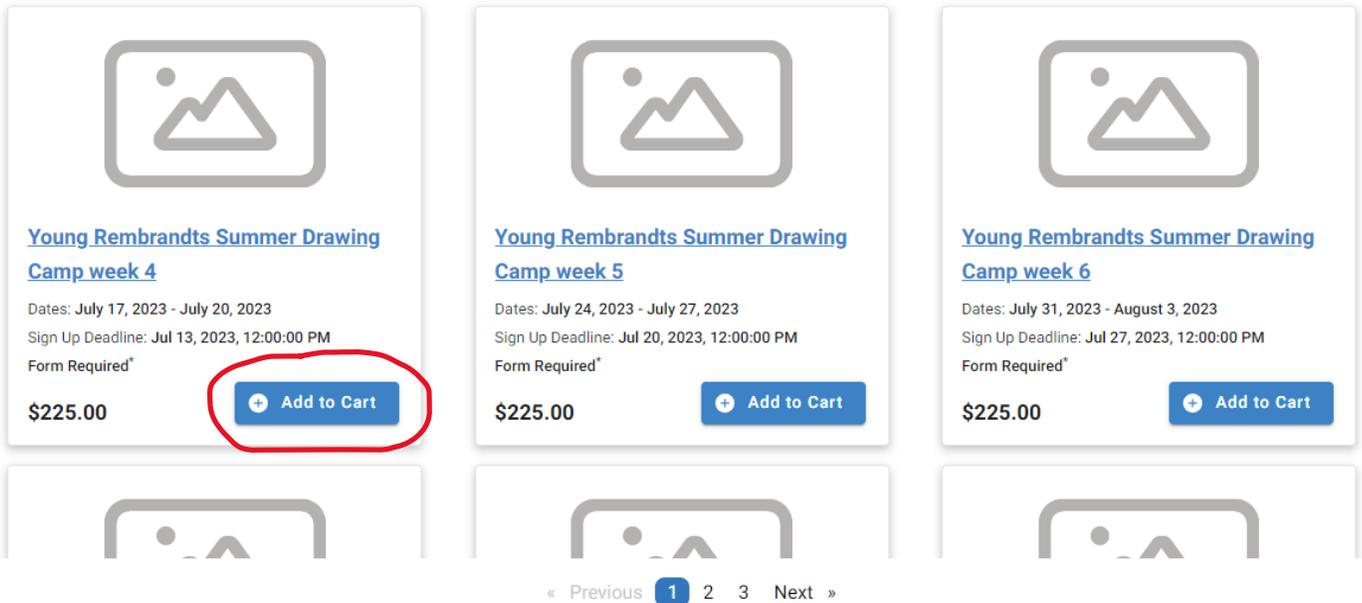
1. Once you log on to MyPaymentsPlus, you will land on this screen. In the **Events & Activities** box, click on the blue rectangle marked **click to see all Events & Activities**.



2. You will be taken to a screen with tabs at the top. Each tab has the name of a person on your account that you can pay fees for. Click on the tab for the student you are paying the fee for.



3. After you click on the student's name, you will be taken to the page that has fees for that student. Each fee is in a box. You will need to click the blue **Add to Cart** button to check out. You may need to toggle to additional pages to find the fee you are looking for.



4. If a dialog box appears, please fill in every box that has **required** in it. Then click **save and add to cart**.

The dialog box is titled 'Young Rembrandts Summer Drawing Camp week 5'. It contains a table with columns for 'Student' and 'Price' (\$225.00). Below the table is a form with the following fields: 'Student First Name (Required)', 'Student Middle Initial', 'Student Last Name (Required)', '2022 - 2023 Grade (Required)', and '2022 - 2023 School Attended (Required)'. A blue 'Save and add to cart' button is at the bottom right, with a red arrow pointing to it.

5. Fee will then be added to your card. Click on **checkout** button in the top right hand corner of the page.

6. In the bottom right of the new page, click **proceed to checkout**.

Shopping cart 

 EMPTY CART

Young Rembrandts Summer Drawing Camp week 5  Edit  Remove

 Activity | Student:  | Sign Up Deadline: Jul 20, 2023, 12:00:00 PM | Qty: 1 **\$225.00**

Total: \$225.00

[PROCEED TO CHECKOUT](#)



7. You will now be taken to a page to complete the transaction using whatever payment method you have on file in MyPaymentsPlus.